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GRADUA PROJECT

project No. 585961-EPP-1-2017-1-AL-EPPKA2-CBHE-SP (2017 -2926/001 -001)

“GRaduates Advancement and Development of University capacities in Albania”

GRADUA

**COMPETENCE PROVISION FOR CAREER OFFICE ENHANCEMENT AND
DEVELOPMENT OF STUDENT EMPLOYABILITY SKILLS**

Tirana, Albania, 19-20 May, 2021

Address:

Blv. Gjergj Fishta, Nd.70, H.1, 1023

EUROPEAN UNIVERSITY OF TIRANA

Online participation / TEAMS platform

[https://teams.microsoft.com/l/meetup-join/19:meeting_NjdhOGEzMTAtY2NjZi00ZjcwLWlyMGQtZjg0YjgzMDgzZmMx@thread.v2/0?context={\"Tid\":\"d123cea4-b9f4-4c5b-82e3-adba81226798\",\"Oid\":\"200d13db-d3c7-4a97-9bc9-09b101a8eeac\",\"IsBroadcastMeeting\":true}](https://teams.microsoft.com/l/meetup-join/19:meeting_NjdhOGEzMTAtY2NjZi00ZjcwLWlyMGQtZjg0YjgzMDgzZmMx@thread.v2/0?context={\)

PROGRAMME



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Project Consortium

Agriculture University of Tirana	AUT-UBT
University of Tirana	UT
University of Arts, Tirana	UART
Polytechnic University of Tirana	PUT
University of Medicine Tirana	UMT
European University of Tirana	UET
POLIS University	U-POLIS
Catholic University "Our Lady of Good Counsel"	UniKZKM
Albanian University	AU
Alma Mater Studiorum Università di Bologna	UNIBO
University of Siena	UNISI
Universitat de Barcelona	UB
ISCTE - Instituto Universitariò de Lisboa	ISCTE-IUL
Chambers of Commerce and Industry, Tirana	CCIT
Consorzio Inter-Universitario AlmaLaurea	ALMALAUREA
Ministry of Education, Sport and Youth	MESY

Associate Partner: United Nations Development Programme, Tirana, Albania



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19 May 2021

COMPETENCE PROVISION FOR CAREER OFFICE ENHANCEMENT AND DEVELOPMENT OF STUDENT EMPLOYABILITY SKILLS

9:00- 10:00 Registration of participants (in presence /online)

10:00 – 10:15 Welcome of GRADUA delegation to the European University of Tirana

Rector of EUT: Prof. Dr. Tonin Gjuraj, Rector

EUT coordinator: Dr. Ketrina Cabiri

10:15 – 10:45 AlmaLaurea Interuniversity Consortium strategies and tools for companies and graduates (Dr. Dorel Manitiu).

10:45 – 12:30 Albanian Career Office staff presentations

Each Albanian University will present the state of their career offices with the main contents:

- Company networking (employment vs. employability)
- Job Placement
- Employer Branding
- New Career guidance tools

12:30 – 13:00 Presentation of the dissemination plan and future actions

Coordinator: (Publicity of the project in social media, local newspapers and TV, seminars with the students and companies)

13:00 – 15:00 Lunch break

15:00 – 16:00 State of Art of GRADUA Project / Board meeting

Coordinator: (Students registration, Sustainability plan and other management issues)



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20 May 2021

**COMPETENCE PROVISION FOR CAREER OFFICE ENHANCEMENT
AND DEVELOPMENT OF STUDENT EMPLOYABILITY SKILLS**

9:30 - 10:00 Registration of participants (in presence / online)

10:00 – 10:20 Problems of Internship and Employability during the Covid -19 Pandemic

(presented by Edmira Shahu)

10:20 – 10:40 Successful employment cases thanks to Graduate Platform

- Nestjana Nisto
- Artur Bajraktari

10:40 – 11:00 Graduate Platform for business (CCIT staff presentation)

11:00 – 12:00 Open discussion with Career office staff. Main topics to be discussed and underlined:

- ✓ *Writing a compelling CVs and Cover Letters/resume*
- ✓ *Dealing with job interview (social network approach, how the hiring process works, how to apply for a job)*
- ✓ *Making a video presentation*
- ✓ *Others...*

12:00 – 12:45 The EU partners guiding their employment experiences.
(presented by University of Bologna Career office staff in Italian)

12.45 – 13:00 Coordinator, Career Staff Gradua platform use – IT terms

13:00 – 14:30 Lunch break

14:30 – 15:00 The EU partners guiding their employment experiences.



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Ms. Helena Belchior Rocha. The online strategy developed to help students improve their marketplace skills and cv preparation.

15:00 – 16:00 State of Art of GRADUA Project / Board meeting

Coordinator: (Financial reports, audit findings about interim report and other management issues)

16:00 – 16:15 Closing remarks of the meeting